

## **Quality Policy**

Contracts Consultancy Limited (CCL) was established in 1981 to provide candidates across project services within the oil gas industry. Today, a new generation is taking the business forward with the same key principles that we began with more than four decades ago – Integrity and Quality in Energy Recruitment.

It is the policy of the company to maintain a quality system designed to meet the requirements of ISO9001:2015 in pursuit of its primary objectives.

The company's Quality Manual defines our quality objectives and key procedures.

Customer service and satisfaction is an essential part of the quality process and to ensure this is fulfilled, all employees receive training to ensure awareness and understanding of quality and its impact on customer service.

To ensure the company maintains its awareness for continuous improvement, the quality system is regularly reviewed and is subject to annual audit.

The requirements of the company's quality system are mandatory and all company personnel have a responsibility and obligation to it.

Signature: <u>Maxine Sharp</u>

Date: May 2023

Position: Quality Manager